Function keys

- **Mute and intercom.**

- **Handsfree, handset or headset volume. Adjust contrast.**

Audio services (handsfree, handset or headset).

- Programmable keys (F1 and F2 keys): Lit when the function associated with the key is activated. A service or a direct call can be associated to these keys.
- Pre-programmed function keys are disabled in “safe” mode.
- The F1 and F2 keys are line keys.

Redial key: to access the ‘Redial’ feature.

Guide key: Used to obtain information on functions of the “menu” page and to program key of the “perso” page.

Messaging key to access various mail services. This key is lit when you have received a new voicemail, text message or callback request.

Handsfree key To make or answer a call without lifting the receiver.

END key To terminate a call.

Bluetooh® wireless handset (8068 Premium DeskPhone)

- Off-hook/On-hook

- Volume/Mute:
  - Short successive presses to change the handset volume level (3 levels)
  - Long press to ensure your caller no longer hears you

Welcome screens

Contains several lines and pages providing information on calls and the features that can be accessed by pressing the keys associated to the labels on the display (10 keys for 8068/38/39 phones and 6 keys for the 8028/29 phones).

- **Menu page:** Contains all functions and applications accessible via the keys associated with the words on the screen.
- **Perso page:** Contains call line keys (allowing supervision of calls) and programmable call keys.
- **Info page:** Contains information on the telephone and the status of its functions: name, telephone number, number of messages, activation of transfer function, appointment reminder, etc.
- **Transfer icon:** Pressing the key next to this icon allows you to program or change the transfer function.

Navigation

- **OK key:** Used to validate your choices and options while programming or configuring
- **Left-right navigator:** Used to move from one page to another and display information about current calls (call in progress, calls on hold, incoming call).
- **Up-down navigator:** Used to scroll through the content of a page

- **Use this key to go back to the previous step**
- **Use this key to go back to the homepage (long press)**

Status icons / Call icons

- **Headset connected**
- **Incoming call icon**
- **Telephone locked**
- **Call in progress icon**
- **Appointment programmed**
- **Call holding icon**

Alphabetic keypad

- Caps lock: to write text in capital letters.
- Alt key: to access the purple characters and features.
- Enter key: to validate edited text.
- Backspace key: to delete one character in an edit box.

Add-on module

The 8028/8029 Premium Deskphone has 4 programmable keys with LED and paper labels. Phone capabilities can be extended with Premium Add-on 10- and 40-key modules or Premium Smart display 14-key module.
<table>
<thead>
<tr>
<th>Call</th>
<th>Dial the number directly or dial the number after pressing a line key (an off-hook key phone or Bluetooth handset, hands-free key)</th>
</tr>
</thead>
</table>
| Call by name (Company directory) | RCE - Enter the first letters of contact's name and follow the on-screen instructions.  
OTCT - Enter the name, contact's surname/name or initials and follow the on-screen instructions. |
| Answer a call | Take the handset off the hook, use an off-hook key (phone or Bluetooth handset), use hands-free key, or press the key next to the incoming call icon |
| Ignore call / End the call | Redial | Long press to access the list of the last 10 dialed numbers  
Short press to call the last dialed number |
| Make a call-back request to a busy number | Callback |
| Placing a call on hold (hold) | Hold |
| Sending DTMF signals | UMFcode (RCE), Send DTMF (OTCT)  
Send numbers |
| Mute | |
| Interphony | The phone automatically answers the call.  
Before the line is taken, you hear a succession of specific beeps. |
| Making a second call during a conversation | New call |
| Answering a second call during a conversation | Press the key associated with the incoming call |
| Switching between calls (Broker call) | Press the key associated with the call on hold |
| To cancel your second call and recover the first: | You automatically recover the first call |
| Transferring a call | You are in conversation with one caller  
Call a second contact  
Transfer the call |
| Conference | Call the first contact  
Call the second contact  
Conference (Conf) |
| Make calls via your programmed call keys | Press the desired programmed call key |
| Modify the programmed key | Press the programmed key to be modified  
Follow the on-screen instructions |
| Erase a programmed key | Settings > Keys (RCE)  
Settings > Phone > Key program (OTCT)  
Select the key to be erased  
Follow the on-screen instructions |
| Customizing your voice greeting | Settings  
Mailbox  
You can listen to the greeting, customize the greeting and set the default greeting |
| Consulting your voice mailbox | Settings  
Mailbox |
| Diverting calls to your voice mailbox | Press the key associated to the forward icon  
Immediate=VM  
ress the key associated with the type of call forward required |
| Cancel forward | Press the key associated to the forward icon  
Cancel/fwd. |

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**Related Documentation**
- Other languages for these Safety and Regulatory Instructions and User Documentation are available at the following Web site.
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